

ALL SAINTS CHURCH BOYNE HILL MAIDENHEAD

CHARITY NUMBER: 1134396

ANNUAL REPORT AND ACCOUNTS OF THE
PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDING 31 DECEMBER 2012

Trustees' Annual Report for the year ended 31 December 2012

Aims and Purposes

The Parochial Church Council (PCC) of All Saints Church has the responsibility of cooperating with the incumbent, the Rev'd Jeremy Harris, in promoting the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also responsible for the maintenance of the church buildings both at Church Close and 93 Brunel Road.

Objectives and Activities

As a church family and as individuals, we at All Saints Parish Church Boyne Hill aim to offer worship worthy of the living God. Through worship, prayer and bible study we seek to know God better and to conform our lives to His purposes. In partnership with other Christians in Maidenhead we wish to make His love known within the local community, within our area, nation and throughout the world.

During the year we have organised various activities which aim to encourage fellowship, prayer, bible study and outreach. The main resources used have been Alpha, Lent Bible Study, Messy Church and the use of visual arts courses. Godly Play has been used regularly with our Young Saints and for Baptism Preparation.

The church relies on the voluntary work of so many people within the church and the PCC very much appreciates their service to the church and the local community.

Achievements and Performance

The PCC has continued its vision of providing outreach ministry throughout the whole parish and building relationships with all areas of the community. The property purchased on the Larchfield estate in November 2011 has provided opportunities to further develop the links with the community in this part of the Parish. The relationship with all three church schools continues to flourish through church visits, assemblies and 'Open the Book'. Our links with Boyne Hill Cricket Club enabled us to provide an outdoor service and sports afternoon during the Olympics and also run an Alpha course at the cricket club.

All Saints Church continues to offer a variety of services during the week and over the course of the year which provide opportunities for worship, prayer and spiritual refreshment for all. During the main festivals throughout the year, we were pleased to welcome many visitors to our services and we have continued to support many through baptism, marriage and funeral services.

The challenges of maintaining the fabric of a Grade 1 listed building and a collection of Grade 2 and 2* buildings continue. During the year the problems in the South West Corner have continued to be monitored and the causes of the movement investigated.

The number of the electoral roll increased from 165 to 167.

Financial Review

Income received from a variety of sources totalled £165,357 and total expenditure ended the year at £167,273. This resulted in our expenditure exceeding our income by £1916. Voluntary income was lower than in 2011 and the parish remains dependent on property income. Regular giving by the present church membership is not growing at the same rate as the Church operating costs. Therefore increasing planned income is essential to sustain the mission of All Saints Church.

Reserves Policy

The PCC currently holds £27,783 in unrestricted funds as contingency for unforeseen expenditure. The PCC has been unable to increase this amount in recent years.

Structure, governance and management

The PCC has been formed under the Parochial Church Council (Powers) Measure 1956.

PCC members are recruited in a number of ways. The clergy, LLM and churchwardens are members by the virtue of their office. Deanery Synod representatives are elected by the annual parochial church meeting (APCM) and hold office for three years. Other members of the PCC are elected for one, two or three years at the APCM.

The churchwardens are elected annually at the APCM.

The PCC is responsible for the appointment of a treasurer and in April 2012 the PCC appointed Peter May as Treasurer, assisted by Lynn May.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding how the funds of the PCC are to be spent. Given the wide responsibilities of the PCC a number of committees operate, each dealing with a particular aspect of parish life. There are the following committees;

Standing Committee – This committee consists of the Vicar, churchwardens, the treasurer and the PCC secretary. They have the power to transact business of the PCC between PCC meetings, reporting to the full PCC as appropriate.

Resources Group – This committee, chaired by a churchwarden, is responsible for recommending maintenance on the fabric of all church buildings. Not all members are members of the PCC.

Pastoral Care – This committee, chaired by the LLM, consists of several volunteers who may or may not be members of the PCC.

Committees responsible for activities including the Parish Centre Users, Evangelism Development, Young Saints and Messy Church; all of whom report to the PCC on a periodic basis.

In addition to the regular meetings, the PCC has also met on several Saturday mornings to consider the mission and vision of the church in greater depth.

Administrative information

All Saints Church is situated in Maidenhead and is part of the Diocese of Oxford within the Church of England. The correspondence address is All Saints Church Parish Office, Church Close, Maidenhead, SL6 4HE. The PCC is registered with the Charity Commission and has the number of 1134396.

The trustees, members of the PCC, at the time of this report were as follows;

Ex Officio members:

- | | |
|----------------------------|--------------------------------------|
| • The Rev'd Jeremy Harris | Vicar |
| • The Rev'd Debbie Davison | Curate |
| • The Rev'd Neil Bryson | Curate |
| • Elizabeth Bryson | Licensed Lay Minister |
| • Rod Broad | Churchwarden |
| • Andrew Stafford | Churchwarden |
| • John Ainslie | Elected Deanery Synod representative |
| • Mike Moss | Elected Deanery Synod representative |
| • Ena Jones | Elected Deanery Synod representative |
| • David Morgan | Elected Deanery Synod representative |

Elected members:

- | | |
|-------------------|-----------|
| • Stanley Brown | |
| • Simon Cowdery | |
| • Catherine Deal | |
| • Matthew Firth | |
| • Stella Harding | |
| • John Harrison | |
| • Lynn May | |
| • Brigitte Ranger | |
| • Sue Stannett | |
| • Christine Watts | Secretary |

Approved by the PCC and signed on its behalf by



The Rev'd Jeremy Harris
Chair of Trustees

Date: 9/4/13

ALL SAINTS CHURCH BOYNE HILL MAIDENHEAD**Financial statements for the year ended 31 December 2012****Independent Examiner's Report on the Accounts**

Respective responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the financial statements, and they consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an Independent examination is needed.

It is our responsibility to:

- a) examine the financial statements under section 145 of the Act;
- b) to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act); and
- c) to state whether particular matters have come to my attention.

Basis of Independent Examiner's statement

Our examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

Note 1 to the financial statements explains that the accounting basis has been changed when compared to that adopted in prior years. This is acceptable under the Act. The comparative figures (for the year to 31 December 2011) have been restated on to this new accounting basis. Note 1 also sets out the difference the change in accounting policy makes to the results reported for 2011. While we can agree the suitability of the revised accounting policy adopted, we have not been instructed to consider the restated financial results for 2011 and the adjustments arising.

In connection with our examination, no other matter except that referred to in the above paragraph have come to our attention:

- 1. Which gives us reasonable cause to believe that, in any material respect, the Trustees have not met the requirements to ensure that:
 - a) proper accounting records are kept (in accordance with section 130 of the Act); and
 - b) accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
- 2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Dated: 09/04/13

Signed: James Watt

Felton Pumphrey
Chartered Accountants
12 Sheet Street
Windsor
Berkshire
SL4 1BG

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2012

Receipts and Payments Accounts

	Note	Unrestricted £	Designated £	Restricted £	Endowment £	Total 2012 £	Restated Total 2011 £
Receipts:							
Voluntary Income	6a	£71,874	-	£11,674	-	£83,548	£131,656
Activities for generating funds		£2,738	-	-	-	£2,738	£4,213
Investment Income		£263	£234	£200	£995	£1,692	£1,550
Church Activities	6b	£13,125	-	-	-	£43,125	£43,612
Other Income	6c	£34,238	-	£15	-	£34,253	£41,111
Total Receipts		£152,239	£234	£11,889	£995	£165,357	£222,142
Payments:							
Cost of generating funds		£120	-	-	-	£720	£821
Church Activities	6d	£142,776	-	£21,707	-	£164,483	£204,369
Governance Costs		£2,070	-	-	-	£2,070	£2,040
Total Payments		£145,566	-	£21,707	-	£167,273	£207,230
Excess of Receipts over payments		£6,673	£234	(£9,818)	£995	(£1,916)	£14,911
Transfers							
Gross Transfer Between Funds - in		-	£190	-	-	£190	-
Gross Transfer Between Funds - out		(£190)	-	-	-	(£190)	-
Net Movement in Funds		£6,483	£424	(£9,818)	£995	(£1,916)	£14,911
Bank accounts at 01 January 2012		£57,043	£26,360	£53,630	£33,008	£170,040	£156,244
Bank accounts at 31 December 2012		£63,526	£26,783	£43,812	£35,702	£169,823	£170,040

Statement of Assets and Liabilities

		Unrestricted £	Designated £	Restricted £	Endowment £	Total 2012 £	Total 2011 £
Cash Funds							
Current A/C		£16,354	-	£10,264	-	£26,619	£11,727
Deposit A/Cs	5	£47,172	£26,783	£33,547	£15,725	£123,227	£140,035
Totals		£63,526	£26,783	£43,812	£15,725	£149,845	£151,762
Investment Assets							
St Pauls Ecclesiastical Purposes of CofE	5	-	-	-	£19,978	£19,978	£18,278
Assets retained for Church Use							
No 1,3 & 4 Church Close & Parish Centre	2	£930,000	-	-	-	£930,000	£930,000
93 Brunel Road	3	-	-	£233,074	-	£233,074	£233,074
Fixtures and Fittings	4	-	-	£3,685	-	£3,685	£4,913
Totals		£930,000	-	£233,074	-	£1,166,759	£1,167,987
Liabilities							
Mortgage on 93 Brunel Road	3	-	-	£181,426	-	£181,426	£188,790

Revd Jeremy Harris
Chairman of Trustees

Jeremy Harris
9/4/13.

Mrs L May
Trustee

L May
9/4/13.

Notes

1. The financial statements of the PCC for 2012 have been prepared in accordance with the Charities Act 2011, which allows non-company charities with an income of £250,000 or less to prepare receipts and payments accounts. This represents a change in policy from the 2011 financial statements which were prepared on an accruals basis. Therefore the 2011 figures have been restated. The 2011 financial statements indicated an increase in funds of £48,420 whereas the restated figures show an increase in funds of £13,796. Therefore the change in accounting policy has resulted in a difference of £34,624. In the main this difference relates to grants received for the purchase of 93 Brunel Road which did not flow through the All Saints bank accounts.
2. No's 1, 3 & 4 Church close and the Parish Centre were valued by Waterman & Co Chartered Surveyors in July 2010. This valuation was for accounting purposes only.
3. No 93 Brunel Road was purchased in November 2011 for housing the curate. This was funded by grants from the Windsor and Maidenhead Deanery, The Bishop of Reading's Fund and also a loan from Maidenhead Malachi Trust.
4. Fixtures and fittings are depreciated over five years at a rate calculated to write off the cost evenly over the expected useful economic life of asset.
5. In 1995 the Charities Commission allowed for the PCC to sell half the endowment fund as long as it was then replaced to its original value. All dividends and interest received since have been used for capital recoupment. The full amount sold as now been recouped; therefore it is the PCC's intention to return the endowment to its original value. Once this is the case, all dividends and interest will be restricted to educational purposes. The endowment has increased in value by £1699 in the year.

6. Further Analysis of Receipts and Payments

Receipts	Unrestricted	Designated	Restricted	Endowment	Total 2012	Restated Total 2011
	£	£	£	£	£	£
a) Voluntary Receipts						
Planned Giving	42,606	-	5520	-	48,126	45,854
Collections at Services	11,563	-	-	-	11,563	8,192
All other giving/voluntary receipts	6,755	-	4,492	-	11,247	46,083
Gift Aid recovered	10,950	-	1,663	-	12,612	31,526
Totals	71,874	-	11,674	-	83,548	131,656
b) Church Activities						
Service fees retained	3,488	-	-	-	3,488	5,592
Service fees collected on behalf of others	10,699	-	-	-	10,699	11,038
Parish Centre Lettings	7,518	-	-	-	7,518	7,061
Pilgrimages/Parish Holidays/Social Events	21,362	-	-	-	21,362	19,846
Book/CD/Diary Sales	59	-	-	-	59	76
Totals	43,125	-	-	-	43,125	43,612

	Unrestricted	Designated	Restricted	Endowment	Total 2012	Restated Total 2011
	£	£	£	£	£	£
c) Other Income						
Rents for properties & rights of way	32,888	-	-	-	32,888	31,112
Refunds	1,351	-	15	-	1,366	9,999
Totals	34,238	-	15	-	34,253	41,111

Payments

d) Church Activities

Donations to Charities	1,841	-	-	-	1,841	1,718
Parish Share	59,750	-	-	-	59,750	59,015
Mission Activities	1,028	-	1,470	-	2,498	1,915
Service Fees Forward to Others	8,953	-	-	-	8,953	9,837
Staff Honoraria	6,194	-	-	-	6,194	7,114
Clergy Expenses	2,836	-	911	-	3,748	3,106
Parish Centre Running Costs	5,553	-	-	-	5,553	14,607
Church Running Costs	28,466	-	550	-	29,016	62,561
Major Church Repairs	-	-	7,213	-	7,213	16,561
Let Property Costs	2,476	-	-	-	2,476	5,676
Curate Property Costs inc mortgage	4,180	-	11,563	-	15,743	2,086
Pilgrimages/Parish Holiday/Social Events	21,497	-	-	-	21,497	20,173
Totals	142,776	-	21,707	-	164,483	204,369

7. Fund Balances – Unrestricted, Designated and restricted

Fund	Fund Balances Bought Forward	Incoming Payments	Outgoing Payments	Transfers/ Adjustments	Fund Balances Carried Forward
	£	£	£	£	£
General	57,043	152,239	145,566	(190)	63,526
Education	33,008	995	-	*1699	35,702
Reserves	26,360	234	-	190	26,783
David Ranger Memorial	-	1,266	150		1,116
Church Restoration	37,454	787	2,527		35,714
Curate Housing Expenses	7,338	6,144	12,595		887
Gutjwa School South Africa	360	-	-		360
Heating	5,302	2,392	4,915		2,780
Music	1,459				1,459
Oak	428	787	900		315
Open the Book	260	-	-		260
Youth	980	363	520		822
Pastoral Care	50	150	100		100
Totals	170,041	165,357	167,273	1,699	169,823

*This figure represents the increase in value of the endowment investment